

# Application for Employment

# Sky High Sports

If you have any questions or need assistance or an accommodation in completing this application please contact the General Manager.

Sky High Sports is an equal opportunity employer. In accordance with applicable law, Sky High Sports prohibits discrimination against individuals on any legally-recognized basis including, but not limited to, race; religion; creed; color; national origin; ancestry; physical or mental disability; medical condition; marital status; sex; pregnancy; childbirth or related medical conditions; sexual orientation; gender; age; or any other condition protected by federal, state or local law.

## Personal Information

Name	Date	
Street Address	E-mail address	
City	State	Zip Code
Telephone # ( )	Alternate#/Message#/Pager# ( )	

In case of an emergency, who shall we contact? Name \_\_\_\_\_ Tel. # \_\_\_\_\_

Date Available: \_\_\_\_\_ Days/Hours Available: \_\_\_\_\_ Position Applying for: \_\_\_\_\_

Schedule Applying For: Full-time  Part-Time  Seasonal  Are you available to work overtime? Yes  No

Are you available to work nights? Yes  No  Are you available to work weekends? Yes  No

How did you hear about the position? Friend \_\_\_\_\_ Newspaper \_\_\_\_\_ Web Posting \_\_\_\_\_ Other \_\_\_\_\_

Are you at least 18 years of age? Yes  No

If you are under the age of 18, can you produce the necessary work certificate at the time of employment? Yes  No

If hired, are you able to submit verification of your legal right to work in the United States? Yes  No

Have you ever worked for Sky High? Yes  No

If so, when and what location? \_\_\_\_\_

Do you have relatives working for Sky High? Yes  No

If so, who and what location? \_\_\_\_\_

Have you ever been convicted of a felony (or misdemeanor involving violent, dishonest, or fraudulent conduct)? Do not include convictions that were sealed, expunged under a court order, or statutorily eradicated.

NOTE: Before answering this question regarding criminal convictions please refer to the instructions below if you reside or are applying for a position in California, Illinois, Oregon, or Washington.

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain each conviction fully, including a description of the offense, the date of the conviction, the court that entered the conviction, the sentence that was imposed, and the final disposition of the case.

NOTE: No applicant will be denied employment solely on the grounds of a conviction of a criminal offense. The Company however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position(s) applied for.

### INSTRUCTIONS FOR ANSWERING CRIMINAL CONVICTION INQUIRY

**California Applicants:** Do not identify any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been dismissed by a court. Also, do not identify marijuana-related convictions entered by the court more than 2 years ago that involve: unlawful possession of marijuana; transportation or giving away of up to 28.5 grams of marijuana, other than concentrated cannabis, or the offering to transport or give away up to 28.5 grams of marijuana, other than concentrated cannabis; possession of paraphernalia used to smoke marijuana; being in a place with knowledge that marijuana was being used; or being under the influence of marijuana.

**Illinois Applicants:** Pursuant to 20 ILCS 2630/12, applicants are not obligated to disclose sealed or expunged records of conviction or arrest.

**Oregon Applicants:** Do not identify any Oregon juvenile record that has been expunged.

**Washington Applicants:** Do not identify any conviction that is more than ten (10) years old at the time of making this application, unless some period of incarceration resulting from that conviction took place within the last 10 years, and identify only convictions that reasonably relate to job duties.

**Education and Training**

Did you graduate from high school or receive a GED Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No				
SCHOOL NAME AND LOCATION (college, business, nursing, vocational, or other)	Field		Did you Graduate?	Diploma or degree earned
	Major	Minor		
			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	

**Employment Experience**

List ALL employment experience, starting with your present or last job. Do not leave any gaps in your employment history. Include any job-related military service assignments and work in volunteer organizations. If you need additional space, please continue on a separate sheet of paper.

Employer		
Address		Tel: (      )
Dates employed:	From:	To:
Hourly Rate/Salary	Starting:	Final:
Job Title:	Supervisor's Name	
Work performed:		
Reason for leaving:		

Employer		
Address		Tel: (      )
Dates employed:	From:	To:
Hourly Rate/Salary	Starting:	Final:
Job Title:	Supervisor's Name	
Work performed:		
Reason for leaving:		

Employer		
Address		Tel: (      )
Dates employed:	From:	To:
Hourly Rate/Salary	Starting:	Final:
Job Title:	Supervisor's Name	
Work performed:		
Reason for leaving:		

Please explain any gaps in your employment history:

---



---

Have you ever been given the choice to resign rather than be terminated?  
If yes, how many times? \_\_\_\_\_

Yes  No

Summarize your experience, qualifications, training or skills, which you feel make you especially suited for working at Sky High Sports.

Names of Personal References	Phone #	Email Address	Reporting Relationship to Reference

**Additional Employment Inquiries**

**THIS APPLICATION IS NOT COMPLETE UNTIL IT IS FULLY COMPLETED, SIGNED, AND ALL STATEMENTS BELOW HAVE BEEN READ AND INITIALED**

Initial: \_\_\_\_\_ I certify that all of the information furnished on this application and during the application process is true, complete and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts called for may result in refusal to hire or, if hired, may result in my dismissal at any time regardless of when the false answer or omissions are discovered. I authorize verification and investigation of the statements I have made in this application as well as any resume I have submitted.

Initial: \_\_\_\_\_ I recognize that this employment application is not an offer of employment. I agree that if I am hired by the Company, **I will be an at-will employee**, meaning that either the Company or I may end the employment relationship at any time with or without cause or notice. I understand that only the Owner of Sky High Sports, and no manager, supervisor, or representative of Sky High Sports, has authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the at-will employment relationship, and with respect to the Owner, any such agreements must be in writing.

Initial: \_\_\_\_\_ I further understand and agree that, except for employment-at-will status, if hired my wages, hours, working conditions, job assignment(s), and compensation rate(s) will be subject to change by Sky High Sports.

Initial: \_\_\_\_\_ I hereby authorize Sky High Sports to conduct any necessary investigation regarding my background as it relates to the position I am seeking and to the extent permitted by federal, state, and local law. I agree to complete the requisite authorization forms for the background investigation. Sky High Sports therefore reserves the right to withdraw any offer made based upon the outcome of these reference and background checks.

Initial: \_\_\_\_\_ I request, authorize and consent to the release of information to Sky High Sports regarding my previous employment and authorize all past employers or agents that they may designate, to respond to verbal or written inquiries from Sky High Sports regarding my employment record, including, but not limited to, positions held, dates of employment, last pay rate, work performance, disciplinary records, reliability, and any incidents of dishonesty, insubordination, violence, and/or unsafe, harmful or threatening behavior, including information based upon materials in my personal files. I further hereby release and hold harmless Sky High Sports, its officers, employees and agents, and any other person, or public or private entity inquiring about, investigating, furnishing, communicating, reviewing or evaluating information or documents in good faith and without malice pursuant to this request, authorization, consent and release, or making any written or verbal communications for such purposes, from any and all claims arising from such activities.

**My signature below certifies that I agree to be bound by the terms and conditions stated in this application, which contains all the understandings between Sky High Sports and me concerning the topics addressed herein, and supersedes any prior inconsistent understandings between Sky High Sports and me on such issues.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Date

In consideration of my potential employment, I agree to conform to the rules and regulations of Sky High Sports. If I am hired, I understand my employment and compensation can be terminated with or without cause, with or without notice, at any time at the option of Sky High Sports or myself. I understand that no representative, employee, or assignee of Sky High Sports itself, other than in writing by its Officers, has any authority to enter into any agreements with me for employment for any specified period of time or to make any agreement contrary to the foregoing.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Date

Internal Use Only

Date received \_\_\_\_\_ Received by \_\_\_\_\_ Date of Interview \_\_\_\_\_